

Yoakum Independent School District

Employment Application for Service and Support Personnel

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status.

An Equal Opportunity Employer

Personal Data

Date of Application _____ Social Security No. _____
 Name _____
 Last First Middle Initial
 Current Address _____
 Street / Box City State Zip Code
 Other address where you may be reached _____
 Work Phone No. _____ Home Phone No. _____

Position Data

Position for which you are applying _____
 Type of Employment: Full-time _____ Part-time _____ Summer Only _____
 Date Available _____
 Former Yoakum I.S.D. Employee: yes _____ no _____
 If yes, give dates of employment: _____

Education/Training

Check highest level attained.
 Not high school graduate (Circle last grade completed.) 1 2 3 4 5 6 7 8 9 10 11 12
 High school graduate GED Less than two years college
 Two or more years college Bachelor's degree
 Master's degree Other training or education _____

Licenses/certifications held _____

Schools Attended: List all applicable information.

Name of School and Location	Course of Study Major/Minor Fields	Diploma, Degree, or Certificate	Year Graduated (College Only)

Please provide a complete listing of all jobs or positions you have held in the past 10 years. List most recent first. Attach additional sheets if necessary. (Bus driver applicants, see Addendum.)

Work Experience

Employer and Location	Position/Title	Dates Employed	Reason for Leaving

Special Skills

List specific skills and/or any machines or equipment you can operate. Include typing speed and number of years experience.

- 1. _____ 4. _____
- 2. _____ 5. _____
- 3. _____ 6. _____

General Information

• Do you have a relative who is a member of the Yoakum I.S.D. Board of Education?
 yes no If yes, please give the name of relative and relationship: _____

• Have you ever been convicted of a felony or offense involving moral turpitude (including, but not limited to theft, rape, murder, swindling, and indecency with a minor)? yes no

If yes, please state where, when, and the nature of the offense: _____

(Conviction of a felony is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)

Please list below references who may be contacted regarding your work history. Please include all managers/supervisors at the last two employing organizations who evaluated or supervised your performance.

References

Full Name of Reference	School District/ Firm Name	Mailing Address	Position/Title	Area Code/ Phone No.

Verification

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge, and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from any liability for any damage that may result from furnishing same to you.

I understand that the district is required by Texas Education Code §21.917 to obtain criminal history record information on applicants selected for employment.

This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for a period of time not to exceed two years. Any applicant wishing to be considered for employment beyond this time period may inquire as to whether or not applications are being accepted at that time.

Signature of Applicant

Date

Yoakum Independent School District
Addendum for School Bus Driver Applicants Only

Each person who applies to be a bus driver must provide the following information at the time of application. Note:
 Bus drivers are required to have a physical examination and an alcohol and drug screening test.
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Personal Data

Applicant's Name _____
 Telephone No. _____ Hours Available for Work _____
 Driver's License No. _____ Type _____ School Bus Certification yes no
 Have you ever had a license suspended, revoked, or cancelled? If yes, explain on back. yes no
 Are any criminal charges or proceedings pending against you? If yes, explain on back. yes no
 Have you ever been convicted of any serious traffic violation?
 If yes, state where, when, and nature of the offense on back of form. yes no
 In the past two years, have you failed an alcohol or drug test given by an employer?
 If yes, explain on back of form. yes no

Work Experience

Specify work history information for the past 10 years on all jobs for which you were a driver of a commercial motor vehicle. List most recent experience first. Use back side if necessary.

Employer Address and Phone	Kind of Work	Dates Employed	Reason for Leaving

Verification

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge, and I understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I understand that the district is required by federal regulations to obtain alcohol and drug testing results from previous employers for two years prior to the date of this application.

Furthermore, I authorize this information provided above to be used, and previous employers may be contacted for investigation purposes and that all parties are released from any liability for any damage that may result from furnishing information to you.

 Signature of Applicant _____
 Date